



## **CITY COUNCIL AGENDA**

**Tuesday, May 21, 2013**

**7:00 p.m.**

**Coon Rapids City Center  
Council Chambers**

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### **Open Mic/Public Comment**

### **Call to Order**

### **Pledge of Allegiance**

### **Roll Call**

### **Adopt Agenda**

### **Proclamations/Presentations**

### **Approval of Minutes of Previous Meeting(s)**

May 7, 2013, Council Meeting

### **Consent Agenda**

1. 2013 Summer Concert Series at the Coon Rapids Dam
2. Approve Temporary On-Sale 3.2% Malt Liquor License for North Star Lions for the 2013 July 4th Celebration
3. Approve Temporary On-Sale 3.2% Malt Liquor License for North Star Lions for the Guns & Hoses Ball Tourney at Sand Creek Park

### **Reports on Previous Open Mic**

4. Open Mic Report - Mike Carter 10410 Hummingbird Street, Re: Status of Dog Park Removal at Trackside Park and Request for No Parking Signs

### **Public Hearing**

5. Street Reconstruction, Crooked Lake Boulevard / Northdale Boulevard, Project 12-29:
  - a. Hold Public Hearing/Assessment Hearing
  - b. Cons. Resolution Ordering the Project

### **Bid Openings and Contract Awards**

6. Street Reconstruction West of Robinson Drive, Vale Street, and 88th Avenue, Project 13-9:
  - a. Cons. Resolution Awarding Contract
  - b. Cons. Resolution Adopting the Assessment

### **Old Business**

7. Parking Restrictions on Coon Rapids Boulevard and Round Lake Boulevard:
  - a. Cons. Adoption of Ordinance and Restricting Parking on Coon Rapids Boulevard and Cons. Resolution 13-61 Relating to Parking Restrictions on Coon Rapids Boulevard
  - b. Cons. Adoption of Ordinance Restricting Parking on Round Lake Boulevard and Cons. Resolution 13-60 Relating to Parking Restrictions on Round Lake Boulevard

**New Business**

None

**Other Business**

8. Other Business - Proposed Crane Street Closing and Trees at 133rd Avenue NW
9. Other Business - Emerald Ash Borer Update

**Adjourn**



**City Council Regular**

**Meeting Date:** 05/21/2013

**SUBJECT:** May 7, 2013, Council Meeting Minutes

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**Attachments**

**Minutes**

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## **UNAPPROVED**

### **COON RAPIDS CITY COUNCIL MEETING MINUTES OF MAY 7, 2013**

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#### **OPEN MIC/PUBLIC COMMENT**

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Jerry Pierce, 12236 Partridge Street NW, 55448, shared concerns about the process used in repealing the prepay ordinance. He said the City has been divided on this issue. He suggested the Council review Roberts Rules of Orders and how motions should be addressed.

Mike Carter, 10410 Hummingbird Street, referred to an incident earlier in the evening regarding parking in front of his home for dog park users, noting two officers had to respond. He inquired about the status of the dog park and when it may be moved. Mr. Carter also shared concerns about visitors to the Salvation Army facility parking on the north and south side of 104<sup>th</sup> Street and asked for no parking signs to be installed until the dog park is moved.

#### **CALL TO ORDER**

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The first regular meeting of the Coon Rapids City Council for the month of May was called to order by Mayor Tim Howe at 7:18 p.m. on Tuesday, May 7, 2013, in the Council Chambers.

#### **PLEDGE OF ALLEGIANCE TO THE FLAG**

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Mayor Howe led the Council in the Pledge of Allegiance.

#### **ROLL CALL**

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Members Present: Mayor Tim Howe, Councilmembers Denise Klint, Ron Manning, Paul Johnson, Jerry Koch, and Steve Wells

Members Absent: Councilmember Bruce Sanders

#### **ADOPT AGENDA**

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MOTION BY COUNCILMEMBER JOHNSON, SECONDED BY COUNCILMEMBER KOCH, TO ADOPT THE AGENDA AS AMENDED ADDING ITEM 1.1 UNDER CONSENT, WAIVER OF CARNIVAL LICENSE FOR GOLD STAR AMUSEMENT FOR FIRST EPIPHANY SPRING FEST. THE MOTION PASSED UNANIMOUSLY.

#### **PROCLAMATIONS/PRESENTATIONS**

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1.      **POPPY DAYS PROCLAMATION**

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Mayor Howe read a proclamation declaring Poppy Days in the City of Coon Rapids. He thanked the members of the American Legion and VFW for their presence this evening and for their work in the community. He encouraged the residents of Coon Rapids to support veterans through Poppy Days in Coon Rapids.

2.      **PROCLAMATION FOR VOLUNTEER RECOGNITION WEEK**

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Mayor Howe stated each year hundreds of volunteers donate thousands of hours to Coon Rapids Senior Services and the City as a whole. He read a proclamation in full recognizing the valuable contributions made by our community's many volunteers, especially Ann Kusie, who is retiring on May 30<sup>th</sup>, for her 21 years of service as Coordinator for the Senior Companion Program and Chores and More Coordinator. In conjunction with Governor Dayton, he declared the week of April 21<sup>st</sup> to be Volunteer Recognition Week. The Council and staff present offered a round of applause thanking the volunteers in Coon Rapids for serving the community.

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

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APRIL 16, 2013, COUNCIL MEETING

APRIL 30, 2013, BOARD OF APPEAL AND EQUALIZATION

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MOTION BY COUNCILMEMBER JOHNSON, SECONDED BY COUNCILMEMBER MANNING, FOR APPROVAL OF THE MINUTES OF THE APRIL 16, 2013, COUNCIL MEETING. THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER JOHNSON, SECONDED BY COUNCILMEMBER KLINT, FOR APPROVAL OF THE MINUTES OF THE APRIL 30, 2013, BOARD OF APPEAL AND EQUALIZATION MEETING. THE MOTION PASSED 4-0-2, COUNCILMEMBERS MANNING AND WELLS ABSTAINED.

**CONSENT AGENDA/INFORMATIONAL BUSINESS**

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3.      CONSIDER RESOLUTION 13-62 CONCERNING THE COMMENCEMENT OF FORMAL RENEWAL PROCEEDINGS UNDER THE FEDERAL CABLE COMMUNICATIONS POLICY ACT
4.      APPROVE CONTINUED PARTICIPATION THROUGH PROGRAM YEAR 2016 IN COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND HOME INVESTMENT PARTNERSHIPS PROGRAM
5.      CONSIDER RESOLUTION 12-29 APPOINTING ONE MEMBER TO THE ARTS COMMISSION
6.      CONSIDER RESOLUTION 13-63 DECLARING A VACANCY AND APPOINTING ONE

MEMBER TO THE CIVIL SERVICE COMMISSION

7. AUTHORIZE SUMMER ENGINEERING/PUBLIC WORKS INTERN POSITION
  - 1.1 APPROVE WAIVER OF CARNIVAL LICENSE FOR GOLD STAR AMUSEMENT FOR FIRST EPIPHANY SPRING FEST
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MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER KLINT, FOR APPROVAL OF THE CONSENT AGENDA AS PRESENTED. THE MOTION PASSED UNANIMOUSLY.

REPORTS ON PREVIOUS OPEN MIC

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Mayor Howe shared the open mic report from an appearance by Ann LeRoy, 12600 Larch Street NW, who had concerns about a race event held by the Blaine High School track team and the need for a permit.

PUBLIC HEARING

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8. PUBLIC HEARING FOR STORM WATER POLLUTION PREVENTION PROGRAM

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The staff report was shared with Council.

Mayor Howe opened the public hearing at 7:39 p.m.

Mike Carter, 10410 Hummingbird Street, commented he lived across the street from Trackside Dog Park. He commented this park was a storm water retention area and expressed concern with the level of pet waste at the park. City Engineer Moberg stated he would look into this concern and include in the report regarding storm water pollution prevention.

Mayor Howe closed the public hearing at 7:41 p.m.

BID OPENINGS AND CONTRACT AWARDS

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9. STREET RECONSTRUCTION, WEST OF CROOKED LAKE BOULEVARD/NORTH OF 113<sup>TH</sup> AVENUE AND OAKWOOD DRIVE BETWEEN 9<sup>TH</sup> AVENUE AND ELDORADO STREET, PROJECT 13-1:
    - A. CONSIDER RESOLUTION AWARDDING CONTRACT
    - B. CONSIDER RESOLUTION ADOPTING THE ASSESSMENT
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The staff report was shared with Council.

MOTION BY COUNCILMEMBER KOCH, SECONDED BY COUNCILMEMBER WELLS, TO ADOPT RESOLUTION NO. 13-1(9) AWARDED A CONTRACT TO NORTHWEST ASPHALT, INC. IN THE BASE BID AMOUNT OF \$1,266,997.49; AND RESOLUTION NO. 13-1(12) ADOPTING THE ASSESSMENT.

Councilmember Klint questioned if the City was provided a reduced rate by having Northwest Asphalt, Inc. complete this Project 13-1 and Project 13-8. City Engineer Moberg stated this contractor has done an extensive amount of work in Coon Rapids in the past and has provided the City with a very competitive bid for each project. A reduced rate was not offered to the City.

THE MOTION PASSED UNANIMOUSLY.

10. STREET RECONSTRUCTION, EAST OF CROOKED LAKE BOULEVARD AND NORTH OF COON RAPIDS BOULEVARD, PROJECT 13-8:
    - A. CONSIDER RESOLUTION ACCEPTING BIDS AND AWARDED CONTRACT
    - B. CONSIDER RESOLUTION ADOPTING THE ASSESSMENT
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The staff report was shared with Council.

MOTION BY COUNCILMEMBER KOCH, SECONDED BY COUNCILMEMBER MANNING, TO ADOPT RESOLUTION NO. 13-8(9) AWARDED A CONTRACT TO NORTH VALLEY, INC. IN THE BASE BID AMOUNT OF \$1,646,916.58; AND RESOLUTION NO. 13-8(12) ADOPTING THE ASSESSMENTS, INCLUDING THE ORIGINAL ASSESSMENT AS PROPOSED AT THE APRIL 2, 2013 PUBLIC HEARING FOR MR. LLOYD RING, PROPERTY OWNER AT 2721 COON RAPIDS BOULEVARD.

Councilmember Klint questioned why the storm sewer in this area was not analyzed. City Engineer Moberg commented the original storm sewer was constructed in 1959 and the City did not have any records to review.

Councilmember Koch questioned if staff had followed up with Lloyd Ring regarding the assessment on his property. City Engineer Moberg explained he contacted Mr. Ring and made him aware that action would be taken on the assessment this evening.

THE MOTION PASSED UNANIMOUSLY.

11. CONSIDER AWARD OF CONTRACT FOR FLOORING AT THE BUNKER HILLS GOLF COURSE LEARNING CENTER BUILDING, PROJECT 12-23
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The staff report was shared with Council.

MOTION BY COUNCILMEMBER KOCH, SECONDED BY COUNCILMEMBER WELLS, TO

AWARD A CONTRACT TO MULTIPLE CONCEPTS INTERIORS FOR INSTALLATION OF FLOORING AT THE LEARNING CENTER BUILDING AT BUNKER HILLS GOLF COURSE IN THE AMOUNT OF \$8,400.00. THE MOTION PASSED UNANIMOUSLY.

#### OLD BUSINESS

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12. CONSIDER ADOPTION OF ORDINANCE REPEALING TITLE 11, LAND DEVELOPMENT REGULATIONS AND REPEALING CHAPTER 13-1200, COMMERCIAL USE ANTENNAS AND ANTENNA TOWERS AND ADDING NEW TITLE 11, LAND DEVELOPMENT REGULATIONS, PC 09-20
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The staff report was shared with Council.

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER KLINT, TO ADOPT THE PROPOSED ORDINANCE AMENDMENT TO REVISE TITLE 11, LAND DEVELOPMENT REGULATIONS.

Councilmember Koch inquired if the zero lot line subdivision for two family homes language should be removed from the Ordinance. He suggested if the language were to remain that the City be a party within the party wall agreement. Community Development Director explained that the City has not been involved in private property agreements in the past. He stated a challenge with twin homes was that they were independent units, which meant each was maintained independently. He indicated one option would be to adopt the Ordinance as presented and direct staff to review this matter further and report back to the Council.

Councilmember Manning requested further information from staff on the history of zero lot lines in the City. Community Development Director Nevinski stated he could review this information in detail and forward it on to the Council.

THE MOTION PASSED UNANIMOUSLY.

#### NEW BUSINESS

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13. CONSIDER APPEAL OF SITE PLAN APPROVAL – DAYTON FREIGHT, PC 12-29
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The staff report was shared with Council.

MOTION BY COUNCILMEMBER KLINT, SECONDED BY COUNCILMEMBER JOHNSON, TO UPHOLD THE PLANNING COMMISSION DECISION IN PLANNING CASE 12-29, APPROVING THE SITE PLAN FOR DAYTON FREIGHT WITH 18 CONDITIONS.

Mayor Howe requested the appellant to come forward and speak.

Carol Kampf, 8330 Redwood Street, indicated she was a 43 year resident of Coon Rapids. She questioned why the traffic study results were not provided to the public. Ms. Kampf discussed the traffic concerns in this area in detail. She stated the City should have notified a larger number of residents regarding this project to assure all concerns were addressed prior to the construction of the freight terminal. She requested the City oversee the safety of this site as OSHA did not have the time or funds to assure the parking lot would be safe for vehicles and pedestrians.

Ms. Kampf expressed concern that the Coon Creek Watershed permit had not yet been approved. She requested that Linden trees be removed from the landscaping plan as they were subject to Emerald Ash Bore. She requested all landscaping be installed during Phase I. She then questioned how many times the Planning Commission had requested a 60-day extension or had to call a special meetings for their planning cases. Ms. Kampf expressed concern with how the adjacent properties would be severely impacted by traffic, truck noise and diesel fumes from the proposed site plan, especially the Springbrook Nature Center. She stated the freight terminal did not fit into this neighborhood and recommended the site plan be denied.

Councilmember Koch thanked Ms. Kampf for her comments this evening. He questioned if OSHA safety guidelines would be followed for the parking lot. Community Development Director Nevinski stated this was the case as it was a private parking lot.

Councilmember Koch asked how the site plan would be handled if issues were to arise from the Coon Creek Watershed District. City Engineer Moberg explained that one of the conditions for approval of the site plan was for Dayton Freight to receive watershed permit approval for the site plan. Staff commented no building permits would be issued by the City until the site plan received a watershed permit.

Mayor Howe thanked Ms. Kampf for presenting her case but stated the City was not in the position to move backwards at this time.

Councilmember Johnson explained he had great faith in the recommendations made by the Planning Commission. He commented many of the surrounding properties had trucks coming to and from their sites. He did not want to see the nature center adversely impacted, but stated any future development of this site would have an impact on the nature center.

Mayor Howe questioned if the nature center was in place before the industrial park. Community Development Director Nevinski commented that the industrial center was in place prior to the nature center.

**THE MOTION PASSED UNANIMOUSLY.**

14.      **CONSIDER RESOLUTION APPROVING A LOT SPLIT, SUPER 1 PROPERTIES, LLC,**

10024 COTTONWOOD STREET, PC 13-3

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The staff report was shared with Council.

MOTION BY COUNCILMEMBER KLINT, SECONDED BY COUNCILMEMBER WELLS, TO ADOPT RESOLUTION NO. 13-3 L.S., APPROVING THE PROPOSED LOT SPLIT AND THE VARIANCE TO MINIMUM LOT DEPTH REQUIREMENT WITH THE FOLLOWING CONDITIONS:

1. ALL COMMENTS OF THE CITY ENGINEER MUST BE ADDRESSED PRIOR TO RELEASING THE LOT SPLIT FOR RECORDING.
2. COMPLIANCE WITH TITLE 11, LAND DEVELOPMENT REGULATIONS.
3. PARK DEDICATION FOR THE TWO LOTS BE PAID IN THE AMOUNT OF \$2,000 PER LOT PRIOR TO RELEASING THE LOT SPLIT FOR RECORDING.

THE MOTION PASSED UNANIMOUSLY.

15.     APPROVE SITE PLAN FOR SKYWAY AT MERCY HOSPITAL, FRAUENSHUH HEALTHCARE, PC 13-4

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The staff report was shared with Council.

MOTION BY COUNCILMEMBER KOCH, SECONDED BY COUNCILMEMBER JOHNSON, TO APPROVE THE SITE PLAN FOR A SKYWAY ACROSS COON RAPIDS BOULEVARD WITH THE FOLLOWING CONDITIONS:

1. ALL COMMENTS OF THE ANOKA COUNTY HIGHWAY DEPARTMENT BE ADDRESSED.
2. NO ADVERTISING, BANNERS OR TEMPORARY SIGNS BE ATTACHED TO THE SKYWAY.
3. A SEPARATE SIGN PERMIT IS REQUIRED TO INCORPORATE SIGNAGE INTO THE PILLAR NEAR THE HOSPITAL ENTRANCE. SIGNAGE IS NOT ALLOWED ON ANY OF THE OTHER PILLARS.
4. FOUNDATION PLANTINGS BE INSTALLED AROUND THE BASE OF THE PILLARS CONSISTENT WITH TITLE 11 AND THE ANOKA COUNTY COON RAPIDS CORRIDOR PLAN.

5. THE LANDING AREA DESIGN OF THE HOSPITAL BE APPROVED BY THE COMMUNITY DEVELOPMENT DIRECTOR CONSISTENT WITH THE COMMISSION'S DISCUSSION.
6. DESIGN FLEXIBILITY FOR MATERIAL ALLOWED PER CODE.

Councilmember Johnson said he was pleased to see this amenity coming to the City of Coon Rapids.

Mayor Howe agreed stating the Coon Rapids Boulevard corridor had some exciting redevelopment taking place.

Councilmember Johnson asked when construction on the skyway would begin. Dave Moga, Pope Architects, stated the medical office building was scheduled to be completed in February of 2014. He indicated the skyway would open at the same time with construction scheduled to begin this fall.

Mayor Howe questioned if there would be any road closures during the skyway construction. Mr. Moga commented this would be worked out with Anoka County and were proposed to be completed on weekends to reduce the impact on Coon Rapids residents and hospital guests.

THE MOTION PASSED UNANIMOUSLY.

16. STREET RECONSTRUCTION, BLACKFOOT STREET, PROJECT 13-4:
    - A. CONSIDER RESOLUTION ACCEPTING FEASIBILITY REPORT AND ORDERING PUBLIC HEARING
    - B. CONSIDER RESOLUTION DECLARING COST TO BE ASSESSED AND ORDERING PREPARATION OF PROPOSED ASSESSMENT ROLL
    - C. CONSIDER RESOLUTION SETTING THE ASSESSMENT HEARING
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The staff report was shared with Council.

MOTION BY COUNCILMEMBER KOCH, SECONDED BY COUNCILMEMBER MANNING, TO ADOPT RESOLUTION NO. 13-4(4) ACCEPTING THE FEASIBILITY REPORT AND ORDERING A PUBLIC HEARING TO BE HELD ON JUNE 4, 2013; RESOLUTION NO. 13-4(10) DECLARING COST TO BE ASSESSED AND ORDERING PREPARATION OF A PROPOSED ASSESSMENT ROLL; AND RESOLUTION NO. 13-4(11) SETTING THE ASSESSMENT HEARING DATE FOR JUNE 4, 2013. THE MOTION PASSED UNANIMOUSLY.

17. APPROVE JOINT POWERS AGREEMENT FOR CONSTRUCTION OF A DOG PARK AT BUNKER HILLS REGIONAL PARK
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The staff report was shared with Council.

MOTION BY COUNCILMEMBER KOCH, SECONDED BY COUNCILMEMBER JOHNSON, TO APPROVE THE JOINT POWERS AGREEMENT FOR CONSTRUCTION OF THE BUNKER HILLS DOG PARK.

Mayor Howe commented the City has been working with Andover and Anoka County to develop and share a dog park within Bunker Hills Regional Park. He stated the additional dog park would assist in lessening the impact on residents near Trackside Park. He indicated the expense of the park would be split between Coon Rapids, Andover and Anoka County. Public Works Director Himmer stated this was the case and that a parking lot with 50 surface spaces would be constructed for the new park.

Councilmember Manning asked when construction on the new dog park would begin. Public Works Director Himmer reported construction would begin in June. He anticipated the park would be open and ready for use at the end of July.

Councilmember Koch expressed concern that traffic would park on Avocet Street and walk into the dog park. He wanted to be assured all vehicle traffic for the dog park were parking on the adjacent surface lot.

THE MOTION PASSED UNANIMOUSLY.

18. PORT CAMPUS SQUARE, PC 13-7:
    - A. APPROVE PRELIMINARY AND FINAL PORT MASTER PLANS FOR PORT CAMPUS SQUARE
    - B. CONSIDER RESOLUTION 13-55 AMENDING CHAPTER 2 OF THE COMPREHENSIVE PLAN
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The staff report was shared with Council.

MOTION BY COUNCILMEMBER KLINT, SECONDED BY COUNCILMEMBER KOCH, TO APPROVE THE PRELIMINARY AND FINAL PORT MASTER PLANS FOR PORT CAMPUS SQUARE; AND ADOPT RESOLUTION 13-55 AMENDING CHAPTER 2 OF THE COMPREHENSIVE PLAN INCORPORATING THE FUTURE LAND USES AND RELATIONSHIPS, TRAFFIC CIRCULATION, PEDESTRIAN SYSTEMS, PARKING PLAN LOCATIONS, AND EXAMPLES OF BUILDING TYPES ESTABLISHED BY THE PORT CAMPUS SQUARE MASTER PLAN.

Councilmember Johnson commended the Planning Commission for their work on the Port Campus Square Master Plans.

Councilmember Koch also thanked the residents involved in the Port Campus Square planning process.

Mayor Howe requested staff place this document on a future work session agenda for the Council to review in further detail.

THE MOTION PASSED UNANIMOUSLY.

19.    PROPOSED PARKS AND TRAILS REFERENDUM:
- A.    AUTHORIZE REFERENDUM FOR PARKS, OPEN SPACE AND TRAIL SYSTEM IMPROVEMENTS AND SET REFERENDUM DATE FOR NOVEMBER 5, 2013
  - B.    APPROPRIATE FUNDS FROM PARK IMPROVEMENT FUND FOR CONCEPT DRAWINGS FOR PROPOSED PARK IMPROVEMENTS AND INFORMATIONAL MATERIALS
  - C.    APPROVE THE PARK AND RECREATION BUDGET OF \$17.2 MILLION
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The staff report was shared with Council.

City Manager Gatlin reported the Council had an additional amended item for consideration noting the recommended budget for parks and trails was now \$17.2 million. This issue was discussed jointly by the Council and Park Commission in detail and staff recommends approval.

Councilmember Manning questioned if this should be sent to a work session meeting to further reduce the proposed budget.

Mayor Howe commented the Council could approve the item as presented indicating this was a not to exceed number. He recommended the Council move forward and make adjustments in the future.

City Attorney Brodie requested the language for Item B be amended to read “informational materials” and not promotional and publication support.

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER WELLS, TO AUTHORIZE THE REFERENDUM FOR PARKS, OPEN SPACE AND TRAIL SYSTEM IMPROVEMENTS AND SET THE REFERENDUM DATE FOR THE REGULAR ELECTION DATE OF NOVEMBER 5, 2013. THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER WELLS, SECONDED BY COUNCILMEMBER JOHNSON, TO APPROPRIATE \$50,000 FROM THE PARK IMPROVEMENT FUND (794) TO FUND CONCEPT DRAWINGS FOR PROPOSED PARK IMPROVEMENTS AND PROVIDE INFORMATIONAL MATERIALS FOR THE REFERENDUM. THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER JOHNSON, SECONDED BY COUNCILMEMBER MANNING, TO APPROVE THE REVISED PROJECT BUDGET FOR THE PARKS AND TRAIL REFERENDUM UP TO \$17.2 MILLION.

Councilmember Wells recognized the Parks Commission for their work on this referendum as it would be a great investment in the community. He appreciated all of their hard work.

Mayor Howe indicated information regarding the referendum would be provided to the public throughout the summer.

THE MOTION PASSED UNANIMOUSLY.

20.    **PARKING RESTRICTIONS ON ROUND LAKE BOULEVARD AND COON RAPIDS BOULEVARD:**
- A.    **CONSIDER INTRODUCTION OF AN ORDINANCE RESTRICTING PARKING ON COON RAPIDS BOULEVARD AND ADOPT RESOLUTION 13-61 RELATING TO PARKING RESTRICTIONS ON COON RAPIDS BOULEVARD**
  - B.    **CONSIDER INTRODUCTION OF AN ORDINANCE RESTRICTING PARKING ON ROUND LAKE BOULEVARD AND ADOPT RESOLUTION 13-60 RELATING TO PARKING RESTRICTIONS ON ROUND LAKE BOULEVARD**
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The Staff report was shared with Council.

City Attorney Brodie requested the Council postpone action on both Resolutions this evening until May 21 when adoption of the ordinances is considered.

MOTION BY COUNCILMEMBER KLINT, SECONDED BY COUNCILMEMBER JOHNSON, TO INTRODUCE AN ORDINANCE RESTRICTING PARKING ON COON RAPIDS BOULEVARD FROM THE WESTERLY CITY BOUNDARY AT 9TH AVENUE TO THE EASTERLY CITY BOUNDARY EAST OF TRUNK HIGHWAY 47 AND POSTPONE CONSIDERATION OF THE CORRESPONDING RESOLUTION AND TO INTRODUCE AN ORDINANCE RESTRICTING PARKING ON ROUND LAKE BOULEVARD FROM COON RAPIDS BOULEVARD TO 115TH AVENUE AND POSTPONE CONSIDERATION OF THE CORRESPONDING RESOLUTION. THE MOTION PASSED UNANIMOUSLY.

#### **OTHER BUSINESS**

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Councilmember Manning noted a resident had emailed him with concerns about the potential of Crane Street closing and the condition of the trees on 133<sup>rd</sup> Avenue when the fence in this area was removed.

Mayor Howe requested an update from staff on the Emerald Ash borer situation in the City of Coon Rapids at a future meeting.

Councilmember Koch stated there was still overnight truck parking at Wal-Mart and Home Depot.

He questioned how the matter was being enforced by the City. Police Chief Wise stated since the Ordinance went into effect this past January, 75 warning notices have been hung on trucks. He commented 80% of these trucks had out of state plates.

Councilmember Koch discussed the Mississippi River Critical Corridor noting the State was addressing this matter. He requested staff review this matter further, and how it would impact the City of Coon Rapids and report back to the Council.

ADJOURN

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MOTION BY COUNCILMEMBER KOCH, SECONDED BY COUNCILMEMBER MANNING,  
TO ADJOURN THE MEETING AT 9:03 P.M. THE MOTION PASSED UNANIMOUSLY.

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Tim Howe, Mayor

ATTEST:

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Cathy Sorensen, City Clerk



## City Council Regular

1.

**Meeting Date:** 05/21/2013

**Subject:** 2013 Summer Concert Schedule

**From:** Vincent Vu, Management  
Analyst/Deputy Clerk

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### **INTRODUCTION**

The Arts Commission is pleased to announce the 2013 Summer concert series at the Coon Rapids Dam Regional Park.

### **DISCUSSION**

The Arts Commission would like to announce their 2013 Thursday Nites LIVE! At The Dam Summer series, which will feature the following nine performers:

June 6 - Holy Rocka Rollaz (50s)  
June 13 - Blue Drifters (Bluegrass)  
June 20 - Dan Perry and Ice Cream (Variety)  
June 27 - Bellows & Brass (Old Tyme)  
July 11 - MN Sinfonia (Family Pops)  
July 18 - Island Time Band (Island Dance)  
July 25 - DL Cajun (Cajun)  
Aug 1 - Ecuador Manta (Ecuadorian)  
Aug 8 - Rockie Lynne (Country)

The Pentair Foundation will be sponsoring the July 11 performance of the Minnesota Sinfonia concert through a grant, and the Shortstop Bar & Grill has graciously agreed to sponsor the remaining eight concerts through the Community Strength Foundation. The Commission is extremely grateful for both these sponsorships.

All performances begin at 7:00 p.m. at the Performance Pavilion at the Coon Rapids Dam Regional Park with the exception of the August 8th Rockie Lynne concert which will be held at Sand Creek Park. The concerts are offered at no charge to the community, and Anoka County has once again agreed to waive the parking fee during these evenings. The Arts Commission would like to recognize the assistance of the Anoka County Parks and Recreation Department Rangers and other staff in presenting this series.

A local boy scout troop will sell popcorn, candy, soda, and water during the concerts. The Northstar Lions Club will be selling food items such as hamburgers, hot dogs, and brats.

The Arts Commission appreciates the opportunity to continue presenting this series to the community.

### **RECOMMENDATION**

In addition to being available at City Hall, the 2013 schedule has been distributed via utility bill mailings and will be in the City newsletter and website.

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**City Council Regular**

**2.**

**Meeting Date:** 05/21/2013

**Subject:** Temporary On-sale 3.2% Malt Liquor License for North Star Lions at July 4th Celebration

**From:** Vincent Vu, Management  
Analyst/Deputy Clerk

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**INTRODUCTION**

Jayne Isakson, president of the North Star Lions Club, has submitted an application for the North Star Lions Club to obtain a temporary on-sale 3.2% malt liquor license to be used at the 4th of July Celebration at Sand Creek Park. The dates of the event are Wednesday, July 3rd, 2013 to Saturday, July 6th, 2013.

**DISCUSSION**

The appropriate license fee has been paid. The Certificate of Liquor Liability Insurance has been received. The background investigation on Jayne Isakson is pending; therefore, approval is requested contingent upon a successful background investigation.

The hours of operation would be 11:00 AM - 12:00 PM midnight.

**RECOMMENDATION**

Council approval of a temporary On-sale 3.2% malt liquor license for the North Star Lions Club for use at the 4th of July Celebration at Sand Creek Park July 3rd, 2013 to July 6th, 2013, contingent upon a successful background investigation.

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**City Council Regular**

**3.**

**Meeting Date:** 05/21/2013

**Subject:** Temporary On-sale 3.2% Malt Liquor License for North Star Lions at Guns & Hoses Ball Tourny

**From:** Vincent Vu, Management  
Analyst/Deputy Clerk

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**INTRODUCTION**

Jayne Isakson, president of the North Star Lions Club, has submitted an application for the North Star Lions Club to obtain a temporary on-sale 3.2% malt liquor license to be used at the Guns & Hoses Ball Tourney at Sand Creek Park. The date of this event is Saturday, August 3rd, 2013.

**DISCUSSION**

The appropriate license fee has been paid. The Certificate of Liquor Liability Insurance has been received. The background investigation on Jayne Isakson is currently pending; therefore, approval is requested contingent upon a successful background investigation.

The hours of operation would be 10:00 AM to 8:00 PM.

**RECOMMENDATION**

Council approval of a temporary On-sale 3.2% malt liquor license for the North Star Lions Club for use at the Guns & Hoses Ball Tourney at Sand Creek Park on August 3rd, 2013, contingent upon a successful background investigation.

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**City Council Regular**

**4.**

**Meeting Date:** 05/21/2013

**Subject:** Open Mic Report - Mike Carter 10410 Hummingbird Street, Re: Status of Dog Park Removal at Traskside Park and Request for No Parking Signs

**From:** Tim Himmer, Public Works Director

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**INTRODUCTION**

Mr. Carter appeared at Open Mic on May 7th seeking information on the timing to close the dog park at Traskside Park, and requesting consideration for parking restrictions on Hummingbird Street.

**DISCUSSION**

Mr Carter was curious when the new dog park at Bunker Hills would be opened, and whether that opening would trigger the closure at Traskside. At that meeting staff provided an update on the Bunker Hills dog park schedule (construction to begin in mid-June and be completed by the end of July), and stated that the decision on closing Traskside Park would come from the City Council when the Bunker Hills park was complete. Once Bunker Hills is complete and open to the public staff intends to place an item on the next available Council agenda for discussion on how to handle Traskside.

Mr. Carter also expressed some concern with parking on Hummingbird Street, from both the park users and the adjacent commercial property. Upon a few site visits parking was minimal on Hummingbird Street; with a majority of parking for the dog park occurring on 104th Avenue, and none from the commercial site. Hummingbird Street was built 31' wide (measured back of curb to back of curb) and with surmountable curb & gutter. This width can accommodate parking on both sides of the street and is consistent with similar locations throughout the City. Allowing on-street parking makes sense in this location, and services both overflow residential parking needs and the general public using the park. Restricted parking on Hummingbird Street would apply to everyone, including the residents, and is inconsistent with uniform parking enforcement and the character of the neighborhood.

**RECOMMENDATION**

Staff recommends no parking restrictions be enacted on Hummingbird Street near Traskside Park.

cc: Mike Carter

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**Attachments**

**Location Map**

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 Public Access Locations



## City Council Regular

5.

**Meeting Date:** 05/21/2013

**Subject:** Hold Public Hearing/Assessment Hearing and Order Project for Reconstruction of the Intersection of Crooked Lake Blvd and Northdale Blvd-Project 12-29

**From:** Bob Moberg, City Engineer

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### **INTRODUCTION**

Anoka County is planning to reconstruct the intersection of Crooked Lake Boulevard (CSAH 18) and Northdale Boulevard (CSAH 11) in 2013. The project extends on Crooked Lake Boulevard from the Burlington Northern railroad crossing to 117th Lane and on Northdale Boulevard from approximately 500 feet west of Crooked Lake Boulevard to Bittersweet Street. Council received a feasibility report and set the public hearing/assessment hearing for the project on April 16, 2013. Council is requested to conduct the public hearing/assessment hearing and then order the improvement for the project.

### **DISCUSSION**

Reconstruction of the intersection of Crooked Lake Boulevard and Northdale Boulevard will also include adding turn lanes at all four legs of the intersection and replacing the existing traffic signal. Anoka County has jurisdiction over the east and south legs of the intersection and the north and west legs fall under City jurisdiction. A Joint Powers Agreement (JPA) authorizing the County to move forward with the project was approved by Council on April 16, 2013.

Within the project area, Crooked Lake Boulevard was originally constructed in 1982 and Northdale Boulevard was originally constructed in 1988. Northdale Boulevard between 124th Avenue and Crooked Lake Boulevard was reconstructed by the City in 2012. That project was ended approximately 500 feet west of Crooked Lake Boulevard to accommodate the future roadway widening and turn lane additions anticipated with the County's project. Under this project, this segment of Northdale Boulevard would be reconstructed while the other three legs of the intersection would be widened and resurfaced.

City policy calls for an assessment to be levied against properties that benefit from the proposed street improvements. The 2013 assessment rate is \$40.48 per front foot for commercial property. For this project, staff is proposing to assess two commercial properties for the reconstruction of Northdale Boulevard west of Crooked Lake Boulevard. Affected properties were notified of their proposed assessments and of the public hearing scheduled for the project.

Total project cost is estimated to be \$839,100 (excluding right of way), with the City's share estimated to be \$231,000.

### **RECOMMENDATION**

It is recommended that Council take the following action:

- a. Hold the public hearing/assessment hearing for Crooked Lake Boulevard / Northdale Boulevard.
  - b. Adopt Resolution No. 12-29(6) ordering the Crooked Lake Boulevard / Northdale project (requires a 4/5 vote).
-

## **Fiscal Impact**

### **BUDGET IMPACT:**

The total estimated cost of the project is \$839,100, with the City share estimated to be \$231,000. The total amount assessed is \$37,646.40. The balance of the City's cost (\$193,354) would be recovered from Federal and Municipal State Aid funds.

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### **Attachments**

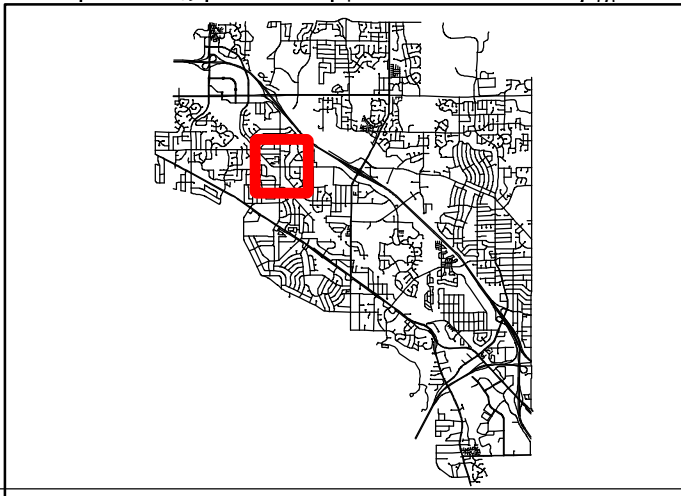
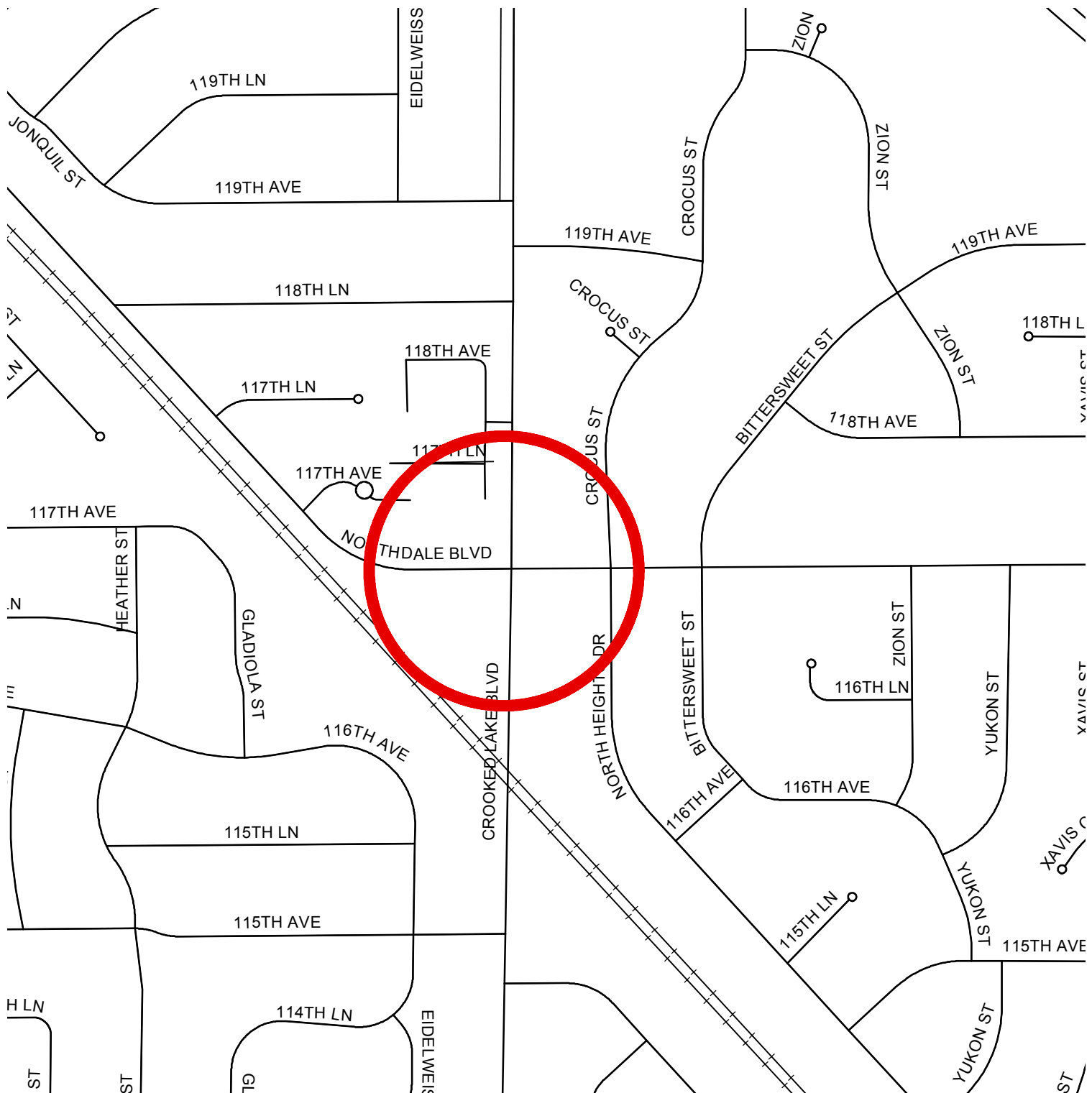
12-29 Location Map

Proposed Improvements

Resolution No. 12-29(6)

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**Project 12-29  
Northdale Blvd &  
Crooked Lake Blvd Intersection**

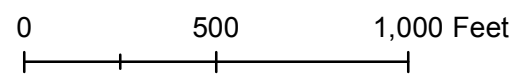
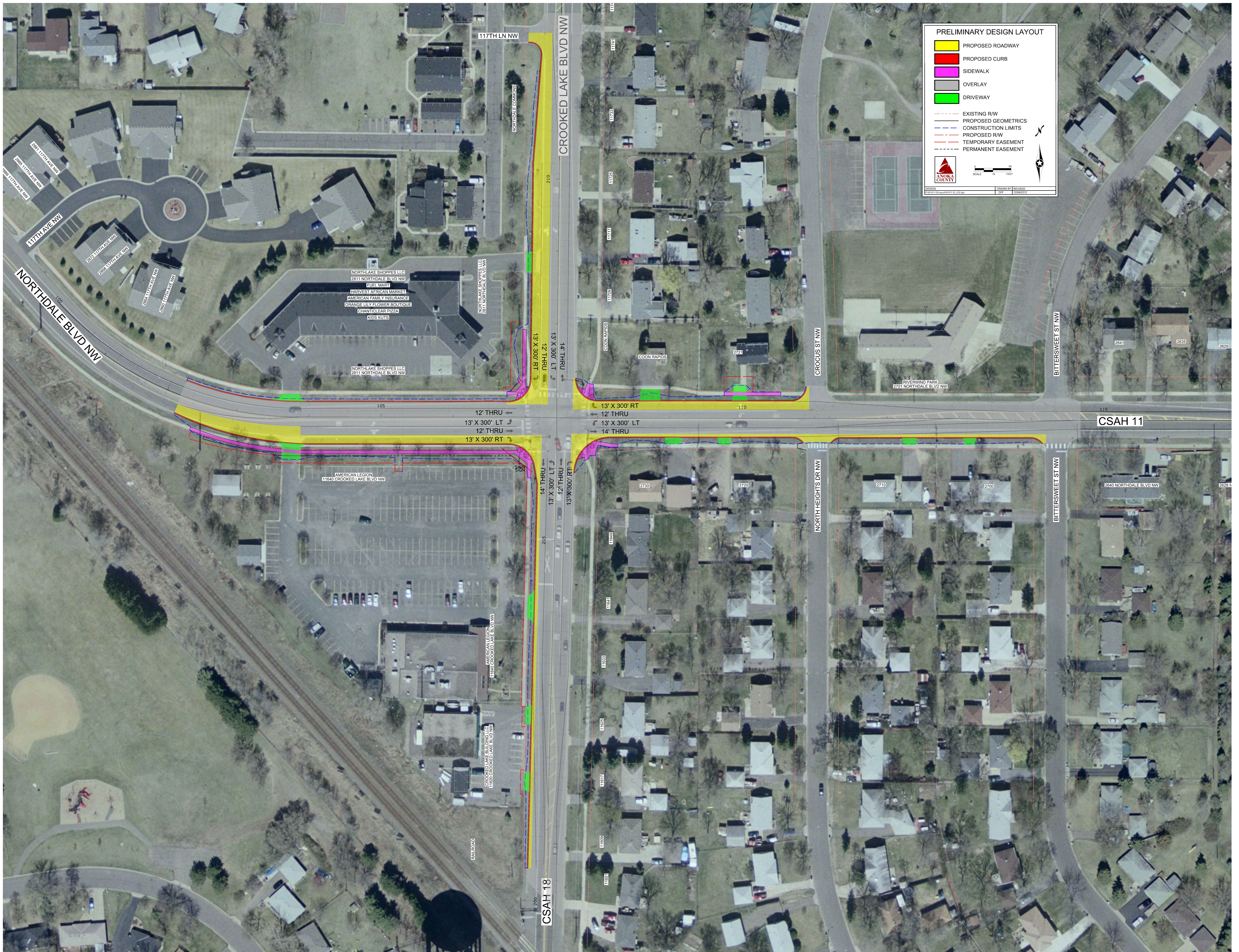


EXHIBIT A



**RESOLUTION NO. 12-29(6)**

**(6) RESOLUTION ORDERING IMPROVEMENT**

**WHEREAS**, a resolution of the City Council adopted on the 16th day of April, 2013, fixed a date for a Council hearing on the proposed improvement of the intersection of Crooked Lake Boulevard and Northdale Boulevard by reconstruction of the intersection; and

**WHEREAS**, ten days' published notice of the hearing through two weekly publications of the required notice and mailed notices to affected property owners were given and the hearing was held thereon on the 21st day of May, 2013, at which all persons desiring to be heard were given an opportunity to be heard thereon and the maximum estimated amount of debt to be incurred by the City is \$231,000; and

**WHEREAS**, the City of Coon Rapids expects to reimburse all or a portion of the project expenditures with the proceeds of debt to be incurred by the City; and

**WHEREAS**, this declaration is made pursuant to Section 1.103-18 of the Income Tax Regulations of the Internal Revenue Service.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Coon Rapids, Minnesota:

1. Such improvement is necessary, cost effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted on the 21st day of May, 2013.

Adopted this 21st day of May, 2013.

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Tim Howe, Mayor

ATTEST:

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Catherine M. Sorensen, City Clerk



## City Council Regular

6.

**Meeting Date:** 05/21/2013

**Subject:** Award Contract and Adopt Assessment for Project 13-9, Street Reconstruction West of Robinson Drive, Vale Street, and 88th Avenue

**Submitted For:** Bob Moberg, City Engineer

**From:** Cher Ridout, Admin Secretary II

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### INTRODUCTION

The City is proposing reconstruction of approximately 2.05 miles of residential streets in an area generally lying west of Robinson Drive and south of 108th Lane. The project area also includes Vale Street west of East River Road as well as 88th Avenue between Mississippi Boulevard and 88th Lane (see map). Bids were received for the improvement on May 14, 2013. Council is requested to award a contract and adopt the assessment.

### DISCUSSION

The City is proposing to reconstruct several residential streets and assess a portion of the cost to adjacent property owners as part of the 2013 Street Reconstruction Program. Proposed improvements include removal and replacement of existing bituminous pavement and gravel base, removal and replacement of damaged curb and gutter, driveway aprons and sidewalks as needed, repair or replacement of fire hydrants, valves, sanitary sewer structures and storm sewer structures, installation of pedestrian curb ramps as needed, and replacement of street signs. A section of 88th Avenue would receive a 2-inch mill and overlay to match the new pavement on the rest of the street.

Of the 254 properties proposed to be assessed for the project, 127 are single-family residential properties and 127 are multi-family residential properties. The assessment rate for a single-family home is \$1,620 and \$20.24 per front foot for multi-family residential property.

Council approved the feasibility report on March 19, 2013, and held the public hearing/assessment hearing, ordered the improvement and advertisement for bids on April 16, 2013. Four bids were received on May 14, 2013. The bid results are summarized as follows:

<u>Contractor</u>	<u>Bid Amount</u>
Northwest Asphalt, Inc.	\$694,315.50
North Valley, Inc.	\$708,571.14
Rum River Contracting	\$723,910.56
Hardrives, Inc.	\$855,245.54
Engineer's Estimate	\$769,089.10

The low bidder, Northwest Asphalt, Inc., has completed several contracts with the City in the past and has performed well. If Council awards a contract on May 21, 2013, it is anticipated that construction could begin on June 3, 2013 and be completed in mid-August, 2013.

## **RECOMMENDATION**

It is recommended that Council take the following action:

- a. Adopt Resolution No. 13-9(9) awarding a contract to Northwest Asphalt, Inc. in the amount of \$694,315.50.
- b. Adopt Resolution No. 13-9(12) adopting the assessment.

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## **Fiscal Impact**

### **BUDGET IMPACT:**

The total estimated project cost is \$833,200. A total amount of \$298,727.38 would be assessed to benefiting properties. The balance of the project cost would be paid from various funds - \$326,173 from the Street Reconstruction Fund (797), \$55,300 from the Storm Water Utility Fund (640), and \$153,000 from the Water System Maintenance Fund (601).

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## **Attachments**

13-9 Location Map

Resolution No. 13-9(9)

Resolution No. 13-9(12)

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## 2013 Street Reconstruction

— Project 13-9 Streets

**RESOLUTION NO. 13-9(9)**

**(9) RESOLUTION ACCEPTING BID AND  
AWARDING CONTRACT**

**WHEREAS**, pursuant to an advertisement for bids for the improvement of residential streets located west of Robinson Drive and south of 108<sup>th</sup> Lane, Vale Street west of East River Road, and 88<sup>th</sup> Avenue east of Mississippi Boulevard by street reconstruction, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement: (3 lowest)

Northwest Asphalt, Inc.	\$694,315.50
North Valley, Inc.	\$708,571.14
Rum River Contracting	\$723,910.56

**WHEREAS**, it appears that Northwest Asphalt, Inc. of Shakopee, Minnesota is the lowest responsible bidder; and

**WHEREAS**, the City of Coon Rapids expects to reimburse all or a portion of the project expenditures with the proceeds of debt to be incurred by the City; and

**WHEREAS**, this declaration is made pursuant to Section 1.103-18 of the Income Tax Regulations of the Internal Revenue Service.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Coon Rapids, Minnesota that the bid of \$694,315.50 by Northwest Asphalt, Inc. for Coon Rapids Improvement Project 13-9 be accepted as the lowest responsible bid.

**BE IT FURTHER RESOLVED** that the Mayor and City Manager are hereby authorized and directed to enter into a contract with Northwest Asphalt, Inc. of Shakopee, Minnesota for the improvement of residential streets located west of Robinson Drive, Vale Street, and 88<sup>th</sup> Avenue by street reconstruction according to the plans and specifications therefore approved by the City Council and on file in the office of the City Clerk.

**BE IT FURTHER RESOLVED** that the City Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next two lowest bidders shall be retained until a contract has been signed.

Adopted this 21st day of May, 2013.

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Tim Howe, Mayor

ATTEST:

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Catherine M. Sorensen, City Clerk

**RESOLUTION NO. 13-9(12)**

**(12) RESOLUTION ADOPTING ASSESSMENT**

**WHEREAS**, pursuant to proper notice duly given as required by law, the Council has met and heard and passed upon all objections to the proposed assessment for the improvement of residential streets west of Robinson Drive and south of 108<sup>th</sup> Lane, Vale Street west of East River Road, and 88<sup>th</sup> Avenue east of Mississippi Boulevard by street reconstruction; and

**WHEREAS**, the City of Coon Rapids expects to reimburse all or a portion of the project expenditures with the proceeds of debt to be incurred by the City; and

**WHEREAS**, this declaration is made pursuant to Section 1.103-18 of the Income Tax Regulations of the Internal Revenue Service.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF COON RAPIDS, MINNESOTA:**

1. Such proposed assessment is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefitted by the proposed improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual installments extending over a period of 5 and 10\* years, beginning the first Monday in January, 2014 and shall bear interest at the rate of 1.95% and 2.7% per annum from the date of the adoption of this assessment Resolution.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Property Records and Taxation Division, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Treasurer, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this Resolution; and the owner may, at any time thereafter, pay to the City Treasurer the entire amount of the assessment remaining unpaid. Such payment must be made before November 14 or interest will be charged through December 31 of the next succeeding year.
4. The Clerk shall forthwith transmit a certified duplicate of this assessment to the County Property Records and Taxation Division to be extended on the proper tax lists of the County, and such assessments shall be collected and paid over in the same manner as other municipal taxes.

Adopted this 21st day of May, 2013.

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Tim Howe, Mayor

ATTEST:

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Catherine M. Sorensen, City Clerk

\* 5 year assessment \$56,655.50 @ 1.95%  
10 year assessment \$242,071.88 @ 2.7%



## City Council Regular

7.

**Meeting Date:** 05/21/2013

**Subject:** Adopt Ordinances Restricting Parking on Coon Rapids Boulevard and Round Lake Boulevard

**Submitted For:** Bob Moberg, City Engineer

**From:** Cher Ridout, Admin Secretary II

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### **INTRODUCTION**

Anoka County is proposing reconstruction of the intersection of Round Lake Boulevard and Coon Rapids Boulevard, as well as at the intersection of Coon Rapids Boulevard and 100th Lane. As part of both projects, the City is required to impose parking restrictions on Coon Rapids Boulevard at the two intersections and on Round Lake Boulevard between Coon Rapids Boulevard and 115th Avenue. Council is requested to adopt two ordinances and corresponding resolutions implementing parking restrictions at these locations.

### **DISCUSSION**

On March 5, 2013, City Council approved construction plans for a median closure at the intersection of Coon Rapids Boulevard and 100th Lane. On April 16, 2013, a Joint Powers Agreement between Anoka County and the City of Coon Rapids for work at the intersection of Coon Rapids Boulevard and Round Lake Boulevard was approved by City Council.

Coon Rapids Boulevard has "Bus Only" shoulders in both directions between Round Lake Boulevard and East River Road. For the westbound direction, "No Parking" signs are in place between Hummingbird Street and 9th Avenue. For the eastbound direction, "No Parking" signs are in place between 9th Avenue and Hanson Boulevard. Although parking on Coon Rapids Boulevard has been prohibited for many years, a search of available documents indicates there are no ordinances in place that specifically address the issue of parking restrictions. Therefore, on May 7, 2013, staff recommended introduction of an ordinance and approval of a resolution prohibiting parking on both sides of Coon Rapids Boulevard within City limits.

Round Lake Boulevard south of Coon Rapids Boulevard currently has parking on both sides of the street. The corridor abuts two office buildings, several duplexes, and some single family homes. In order to accommodate the proposed intersection improvements at Coon Rapids Boulevard (a dedicated left turn lane and a combination thru lane/right turn lane for northbound movements), parking must be prohibited on both sides of Round Lake Boulevard between Coon Rapids Boulevard and 115th Avenue. Therefore, on May 7, 2013, staff recommended introduction of an ordinance and approval of a resolution prohibiting parking on both sides of Round Lake Boulevard between 115th Avenue and Coon Rapids Boulevard. A mailing was sent to adjacent property owners, notifying them of Council consideration to restrict parking on this segment of Round Lake Boulevard. To date, staff has received one response from a resident in favor of the parking restriction.

At the May 7, 2013 meeting, City Council introduced the ordinances restricting parking on Coon Rapids Boulevard and on Round Lake Boulevard. Council also postponed approval of the corresponding resolutions until May 21 when the ordinances would be presented to Council for adoption. Therefore, the effective date of June 8, 2013 would be the same for both the ordinances and resolutions.

### **RECOMMENDATION**

It is recommended Council take the following action:

- a. Adopt an ordinance restricting parking on Coon Rapids Boulevard from the westerly City boundary at 9th Avenue to the easterly City boundary east of Trunk Highway 47 and adopt the corresponding resolution.
- b. Adopt an ordinance restricting parking on Round Lake Boulevard from Coon Rapids Boulevard to 115th Avenue and adopt the corresponding resolution.

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**Attachments**

Anoka County Letter & Plan Sheets

Ordinance Restricting Parking on Coon Rapids Blvd

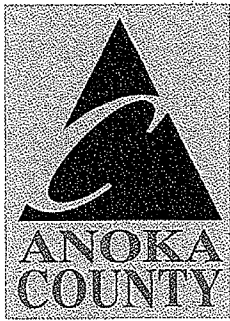
Coon Rapids Blvd Resolution

Ordinance Restricting Parking on Round Lake Blvd

Round Lake Blvd Resolution

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# COUNTY OF ANOKA

Public Services Division

HIGHWAY DEPARTMENT

1440 BUNKER LAKE BLVD. N.W., ANDOVER, MINNESOTA 55304-4005

(763) 862-4200 FAX (763) 862-4201

*"Our passion is your safe way home."*

Bob Moberg  
City of Coon Rapids  
11155 Robinson Dr. NW  
Coon Rapids, MN 55433

April 29, 2013

Re: No Parking Resolutions Needed for Upcoming Reconstruction Projects -  
CSAH 1/Coon Rapids Boulevard at Round Lake Blvd  
CSAH 1 (Coon Rapids Boulevard) at 100<sup>th</sup> Lane NW

Dear Bob,

As we have discussed, No Parking Resolutions are needed to process the project plans through MnDOT State Aid and Federal Aid for the following two upcoming reconstruction projects:

1. SP 002-601-046 (City Project SP 114-121-010) CSAH 1/Coon Rapids Boulevard at Round Lake Boulevard;
2. SP 002-601-045 CSAH 1 at 100<sup>th</sup> Lane NW.

Please see the attached PDFs of the Title Sheets for both projects for additional detail on the project limits, and feel free to contact me or any of the Project Engineers below if you have any questions. Thanks in advance for your assistance in regards to this project.

Sincerely,

Jane Rose  
Traffic Engineering Manager

cc: Gina Pizzo, Design Engineering Supervisor  
Elizabeth Markose, Engineer II  
Dan Frey, Engineer II





**ORDINANCE NO.**

**AN ORDINANCE RESTRICTING PARKING ON BOTH SIDES OF  
COON RAPIDS BOULEVARD FROM 9<sup>TH</sup> AVENUE NW  
TO THE EASTERLY CITY BOUNDARY**

**The City of Coon Rapids does ordain:**

Section 1. There is hereby established a parking restriction on both sides of Coon Rapids Boulevard from 9<sup>th</sup> Avenue NW to the easterly City boundary east of Trunk Highway 47.

Section 2. The Public Works Director is authorized and directed to install appropriate signs to effectuate the purpose of this ordinance.

Introduced on the 7<sup>th</sup> day of May, 2013.

Adopted on the 21st day of May, 2013.

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Tim Howe, Mayor

ATTEST:

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Catherine M. Sorensen, City Clerk

**RESOLUTION NO. 13-61**

**A RESOLUTION RELATING TO PARKING RESTRICTIONS ON  
COON RAPIDS BOULEVARD FROM 9<sup>TH</sup> AVENUE NW TO  
THE EASTERLY CITY BOUNDARY**

**WHEREAS**, this resolution was passed this 21st day of May, 2013, by the City of Coon Rapids (hereinafter "City") in Anoka County, Minnesota; and

**WHEREAS**, Anoka County and the City have planned the intersection improvement of Coon Rapids Boulevard, County State Aid Highway No. 1, at Round Lake Boulevard NW, in the City of Coon Rapids, Minnesota; and

**WHEREAS**, the City will be expending Municipal State Aid Funds on the improvement of this intersection and the County of Anoka will be expending Federal Aid funds; and

**WHEREAS**, this improvement does not provide adequate width for parking on both sides of Coon Rapids Boulevard at Round Lake Boulevard, and approval of the proposed construction as a County State Aid Highway project must, therefore, be conditioned upon certain parking restrictions; and

**WHEREAS**, Coon Rapids Boulevard has paved shoulders between Round Lake Boulevard and East River Road that are utilized for bus traffic only during peak travel times, requiring the prohibition of parking; and

**WHEREAS**, Coon Rapids Boulevard has posted speed limits up to 50 mph making on-street parking dangerous for vehicle traffic.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council for the City of Coon Rapids, Minnesota that parking of motor vehicles shall be banned on both sides of Coon Rapids Boulevard from 9<sup>th</sup> Avenue NW to the easterly City boundary east of Trunk Highway 47.

**BE IT FURTHER RESOLVED** that the effective date of this resolution will be June 8, 2013.

Adopted this 21st day of May, 2013.

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Tim Howe, Mayor

ATTEST:

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Catherine M. Sorensen, City Clerk

**ORDINANCE NO.**

**AN ORDINANCE RESTRICTING PARKING ON BOTH SIDES OF  
ROUND LAKE BOULEVARD NW FROM 115<sup>TH</sup> AVENUE NW TO  
COON RAPIDS BOULEVARD**

**The City of Coon Rapids does ordain:**

Section 1. There is hereby established a parking restriction on both sides of Round Lake Boulevard NW from 115<sup>th</sup> Avenue NW to Coon Rapids Boulevard.

Section 2. The Public Works Director is authorized and directed to install appropriate signs to effectuate the purpose of this ordinance.

Introduced on the 7<sup>th</sup> day of May, 2013.

Adopted on the 21st day of May, 2013.

---

Tim Howe, Mayor

ATTEST:

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Catherine M. Sorensen, City Clerk

**RESOLUTION NO. 13-60**

**A RESOLUTION RELATING TO PARKING RESTRICTIONS ON  
ROUND LAKE BOULEVARD NW FROM 115<sup>TH</sup> AVENUE NW  
TO COON RAPIDS BOULEVARD**

**WHEREAS**, this resolution was passed this 21<sup>st</sup> day of May, 2013, by the City of Coon Rapids (hereinafter "City") in Anoka County, Minnesota; and

**WHEREAS**, Anoka County and the City have planned the intersection improvement of Coon Rapids Boulevard, County State Aid Highway No. 1, at Round Lake Boulevard NW, in the City of Coon Rapids, Minnesota; and

**WHEREAS**, the City will be expending Municipal State Aid funds on the improvement of this intersection and the County of Anoka will be expending Federal Aid funds; and

**WHEREAS**, this improvement does not provide adequate width for parking on both sides of Round Lake Boulevard between 115<sup>th</sup> Avenue NW and Coon Rapids Boulevard, and approval of the proposed construction as a County State Aid Highway project must, therefore, be conditioned upon certain parking restrictions.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council for the City of Coon Rapids, Minnesota that parking of motor vehicles shall be banned on both sides of Round Lake Boulevard NW from 115<sup>th</sup> Avenue NW to Coon Rapids Boulevard.

**BE IT FURTHER RESOLVED** that the effective date of this resolution will be June 8, 2013.

Adopted this 21st day of May, 2013.

---

Tim Howe, Mayor

ATTEST:

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Catherine M. Sorensen, City Clerk



**City Council Regular**

**8.**

**Meeting Date:** 05/21/2013

**Subject:** Other Business - Proposed Crane Street Closing and Trees at 133rd Avenue NW

**Submitted For:** Tim Himmer, Public Works Director

**From:** Cathy Sorensen, City Clerk

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**INTRODUCTION**

At the May 7 Council meeting, Councilmember Manning requested some information in response to an email regarding the potential closing of Crane Street and some dead trees along 133rd Avenue NW.

**DISCUSSION**

In response to Councilmember Manning's question regarding the potential closure of Crane Street, each year the emergency gate in this area is opened to allow for plowing then closed in the spring to reduce speeding and traffic through the neighborhood. Staff has been discussing the history of this practice with the property manager and home owners association because staff believes the street should actually be open to allow through traffic. The Association was going to discuss this further at their next meeting and staff will work with them regarding some next steps at that time.

With regard to the question regarding the trees along 133rd Avenue, the trees that were planted are in a non-irrigated boulevard and have since died or been removed. We are past any warranty coverage. Staff could replace the trees that have been removed at a cost of \$250.00 each but without adequate watering we will more than likely have the same end result, either struggling trees or dead trees. Staff does water these trees during dry periods but the City cannot realistically care for them in a way that they will flourish.

**RECOMMENDATION**

This is for Council information.

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**City Council Regular**

**9.**

**Meeting Date:** 05/21/2013

**Subject:** Other Business - Emerald Ash Borer Update

**Submitted For:** Tim Himmer, Public Works Director

**From:** Cathy Sorensen, City Clerk

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**INTRODUCTION**

At the May 7 meeting, Mayor Howe asked for an update on steps to combat the Emerald Ash Borer.

**DISCUSSION**

In response to the Mayor's question, the City Forester has prepared the attached information on how the City is currently addressing the Emerald Ash Borer concern. Currently we are primarily choosing the remove and replace option for susceptible trees, but chemical treatments are also an option. As of now staff doesn't feel it is prudent to perform the chemical treatments because the results of such activity are not completely known as of yet. If the Council would like we could bring to a future work session for additional discussion & direction, otherwise staff will be seeking funding in the next round of budgeting to continue with the current program.

**RECOMMENDATION**

This is for Council information only.

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**Attachments**

Plan

Costs

History

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# **City of Coon Rapids, MN**

## **Emerald Ash Borer Management Plan**

The City of Coon Rapids Emerald Ash Borer Management Plan is intended to take a proactive approach in the management of Emerald Ash Borer (EAB) and attempt to reduce the economic impact associated with an outbreak of EAB.

EAB is an invasive pest introduced from Asia that attacks and kills ash trees (*Fraxinus* spp.). This metallic wood boring beetle was first found in Detroit, MI, and Ontario, Canada, in 2002. It is believed to have arrived in shipping crates. Since the initial discovery it has been identified in Ohio, Pennsylvania, Indiana, Illinois, Maryland, West Virginia, Wisconsin and most recently St. Paul and Minneapolis Minnesota.

The destructive potential of EAB is enormous because there is currently no known cure. Minnesota has 900 million ash trees vulnerable to Emerald Ash Borer. It has already killed more than 20 million ash trees nationwide, most of which were in southeast Michigan.

EAB kills trees over a period of one to five years depending on the size of the tree. It is the larval stage that does the damage. The larvae live under the bark of the tree and feed in the tissue layer directly beneath the bark. This layer contains the vascular system of the tree which transports water from the roots to the crown. As the larvae develop they create tunnels throughout this tissue. This activity kills the tree by stopping the flow of water and nutrients.

The most prominent symptom of EAB is dieback of the tree canopy. It is not unusual for as many as one half of a tree's branches to die back during the first year of attack. The tree tries to compensate for this loss by sprouting new growth below the level of infestation. At this time the bark may begin to split. Eventually the adult beetles emerge from the bark. In the process of emerging as adults, they leave a "D" shaped exit hole that is about 1/8<sup>th</sup> inch wide.

Woodpeckers love EAB larvae and woodpecker holes may indicate the presence of EAB. However, not all EAB infested trees are attacked by woodpeckers and other insect larvae may also attract woodpeckers.

EAB adults can fly at least ½ mile from the tree where they emerge. However, the most likely way EAB is transported will be by people moving ash logs, ash firewood or infested ash trees from nurseries. This is one reason the City of Coon Rapids Forestry Division has stopped planting ash trees.

The lead agency in Minnesota for preparing for and dealing with EAB is the Minnesota Department of Agriculture (MDA). The Minnesota Department of Natural Resources (DNR) is a key player as well. Cities and Counties will be working together with these agencies to coordinate efforts which will create consistent programs. This will help in Minnesota's efforts in protecting ash trees from EAB.

The following are the main components of the City's EAB management plan. This plan is subject to change should state or federal policies dictate.

#### Boulevard Trees:

As budget permits, the forestry division will be removing boulevard ash trees which are structurally unsound and in poor condition or per residents request. This will allow for the costs associated with removal to be disbursed over a number of years. Only trees which are very obvious in decline will be marked and the adjacent property owner notified before removal. If there are any objections by the adjacent resident the tree will be put on a list and considered for removal at a later date. Likewise, if the adjacent resident wants to invest in chemically treating the boulevard tree they may do so at their own expense. Once the tree is removed the stump will be ground out and the boulevard restored with appropriate topsoil and grass seed.

### Park Trees:

As budget permits, the forestry division will be removing park trees that are in maintained areas of park land which are structurally unsound and in poor condition. This will allow for the costs associated with removal to be disbursed over a number of years. Trees that are adjacent to areas of the park where people congregate will have priority over more passive areas of the park. Ash trees in wooded or natural areas of park land will not be removed. The City Forester and Parks Supervisor will decide on which parks to address first. Stumps in maintained areas will be ground out and restored with appropriate topsoil and grass seed.

### Trees on Private Property:

The City of Coon Rapids is currently working with the MDA, DNR and LMC for updated revisions of our Epidemic Diseases in Trees ordinance, 8-800. Residents are urged to monitor for EAB and report any suspicious trees to the MDA, DNR or City of Coon Rapids Forestry Division. It is recommended that the residents of Coon Rapids establish a management plan for their own property with the assistance of an ISA Certified Arborist. Tree contractors removing trees in Coon Rapids need to be licensed with the City. Residents are encouraged to replace trees lost with appropriate species for the site or to plant new trees in advance of EAB.

### Planting:

As budget permits, the forestry division will replace boulevard and park trees lost to EAB. Bare root trees are typically planted in the spring. Adjacent residents are notified prior to the planting of boulevard trees so that they are properly placed and cared for. Species diversity is priority when deciding on which trees to plant.

### Inventory:

The City of Coon Rapids Forestry Division is currently inventorying the city's boulevard trees. One goal of the inventory is to get a definite number of ash trees so we will be able to track our progress in dealing with EAB along with costs associated with this potential outbreak. Phase II of the inventory will include park trees in maintained areas.

The City of Coon Rapids has an estimated 20,000 boulevard trees, 5,000 are estimated to be ash trees. These numbers are derived from the number of parcels in Coon Rapids and by doing sample windshield surveys of neighborhoods with high ash densities.

### Chemical Treatments:

The City is currently comparing costs associated with chemical injections versus removing/replanting to see if there are certain scenarios where one approach would be more practical over the other.

### Other:

One of the responsibilities of the City Forestry Division is to keep its residents and staff up to date on the current status of EAB. Once new EAB findings are confirmed by the MDA or new management approaches are proven we will communicate them via our city web site, cable TV, city E-news and/or Coon Rapids Herald. We are also applying for funding opportunities as they become available.

The following links are helpful in identifying and learning more about Emerald Ash Borer:

[www.dnr.state.mn.us](http://www.dnr.state.mn.us)

[www.mda.state.mn.us](http://www.mda.state.mn.us)

[www.emeraldashborer.info](http://www.emeraldashborer.info)

# 2013 chemical control cost scenarios:

Scenario #1.) Golf Course Entrance - 46 trees total, average size is 15" DBH.

Cost for soil drench - \$2,242.50 per year

Cost for trunk injection- \$5,520.00 every 2 years

Cost to remove and replant-\$24,610.00

Scenario #2.) Main St (County Rd 14) - 105 trees total, average size is 7" DBH.

Cost for soil drench- \$2,205.00 per year

Cost for trunk injection-\$5,880.00 every 2 years

Cost to remove and replant-\$31,447.50

## What is the City of Coon Rapids doing in preparation for the arrival of Emerald Ash Borer (EAB)?

\*City forester has been trained through the Minnesota Department of Agriculture as a Minnesota EAB First Detector.

\*City Council approved an additional \$50,000 in the 2011 budget for EAB mgmt.

\*Starting to remove poor conditioned boulevard ash trees.

2010 - 51 ash removed

2011- 99 ash removed

2012-46 ash removed

\*Replanting trees where an ash is removed.

Ongoing program that the city has done for many years.

We have not planted any ash trees on boulevards since 1999.

\*Consider city cost share for annual Arbor Day tree sale. Advertise to the public why city is doing this (EAB readiness and to reforest Coon Rapids).

Example-All trees \$15.00 – this would cost the city ~ \$2,000 for the trees that I typically order and sell for our tree sale.

\*Green Expo- Parks department booth with EAB information, pass out seedlings.

\*Home Expo in Andover- Partner with the City of Andovers Naturalist to educate attendees about EAB and other tree related topics.

\* Educate public via website, e-news, city wide newsletter and Herald as new findings arise.

\*Received 3 tree planting grants from Minnesota DNR. Grants were awarded as a part of planning for the arrival of EAB. Pheasant Ridge park (2010), Riverdale park (2011) and Sunrise Pond park (2012). Keep applying for more opportunities as they come along.

\*Park Reconstruction projects – when practical remove all ash trees in these parks as we reconstruct them.

\*Chemical control???Not practical on city level. Residents can notify City Forester if they want to treat blvd tree at their own expense. However, latest costs are lowering and we may want to consider this now as a part of our program for delaying removals. See attached cost scenarios also.

\*Snap shot of time

Nov. 22, 2010 snow/ice storm event.

Total 59 work orders-48 ash hangers and 11 other tree species

Total clean up for the 59 w.o.'s \$8,058.37 of which \$5,418.56 on ash trees

March 2<sup>nd</sup>, 2012 snow storm event.

Total 93 work orders- 63 ash hanger and 30 other tree species

Total clean up for 93 w.o's was \$14,582.82 of which \$9,916.31 on ash trees

Message here is that ash trees tend to be a high maintenance tree.

\*Recently (2012-2014) hired a large tree contractor that has access to over 15 tree removal crews working throughout Minnesota along with retaining contracts with smaller locally owned tree services.

\*Created EAB management plan.

See Attached

\*Other

Average lifespan of urban ash is 30-50yrs, which many are in CR.

Consider updating shade tree disease ordinance Chapter 8-800 to include EAB and other tree pests.

Working on a formal GPS inventory of blvd and park trees as an EAB management tool.

Created formal Urban Forestry Management Plan for the City of Coon Rapids.

